



County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

May 6, 2008

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**COMMUNITY AND SENIOR SERVICES DEPARTMENT:
COMMUNITY SERVICES RESOURCE CORPORATION (CSRC)
DISBURSE GRANT FUNDS
(ALL DISTRICTS AFFECTED) (3 VOTES)**

SUBJECT

CSRC Bylaws mandate that the CSRC Board of Directors approve and obtain the concurrence of the Board of Supervisors for disbursement of funds that exceed \$5,000. This Board letter requests the Board of Supervisors' concurrence to disburse a \$15,000 grant from the Pacific Telesis Foundation to the Los Angeles County Department of Consumer Affairs (DCA). The grant will cover the costs incurred by DCA to reconstruct their website.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Concur with the CSRC Board of Directors' recommendation to issue a \$15,000 grant received from a Pacific Telesis Foundation to reimburse DCA for the costs incurred to the redesign their website.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The CSRC is a non-profit, public-benefit corporation created by your Board on July 1, 1983, to receive donations and grants to support programs that maintain the delivery of social services through solicitation of funds, goods, services and any kind of education within the meaning of Section 501 (c) (3) of the United States Internal Revenue Code.

The recommended action will allow CSRC to reimburse DCA for the costs incurred to reconstruct the DCA website.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended actions are consistent with the Countywide Strategic Plan, Goal 1 Service Excellence and Goal 4 Fiscal Responsibility.

FISCAL IMPACT/FINANCING

There is no cost to the County. The Pacific Telesis Foundation grant covers DCA costs.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On September 22, 1998, the DCA submitted a proposal (Attachment 1) to the Pacific Telesis Foundation to fund the reconstruction of the DCA's website. The proposal was submitted by the DCA through the CSRC (see Attachment 3). On December 28, 1998, the CSRC received these grant funds (see Attachment 2). In October 2006, the DCA requested that the CSRC disburse these funds pursuant to the terms of the grant. The Bylaws of the CSRC state that the CSRC Board must receive Board of Supervisor concurrence to disburse funds over \$5,000. The requested action will allow CSRC to disburse the grant funds to the DCA for reimbursement of the redesign of its website.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Pacific Telesis Foundation grant will cover the costs of DCA's website redesign. This action will support and further the efforts of DCA to provide constituents with current consumer information and provide an opportunity for "e-mail" inquiries.

CONCLUSION

Upon Board approval, please send one adopted Board letter to Jonathan Glassman, Director of Strategic Planning, County of Los Angeles Community and Senior Services, 3175 West Sixth Street, Room 224, Los Angeles, CA 90020.

Respectfully Submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:SH:MS
GP:RMG:cvb

Attachments

c: County Counsel
Consumer Affairs



COUNTY OF LOS ANGELES DEPARTMENT OF CONSUMER AFFAIRS

B-96 KENNETH HAHN HALL OF ADMINISTRATION
500 W. TEMPLE STREET / LOS ANGELES, CALIFORNIA 90012-2706 / (213) 974-1452

MEMBERS OF THE BOARD

GLORIA MOLINA
YVONNE BRATHWAITE BURKE
ZEV YAROSLAVSKY
DON KNABE
MICHAEL ANTONOVICH

PASTOR HERRERA, JR.
DIRECTOR

PACIFIC TELESIS FOUNDATION GRANT

DEPARTMENT OF CONSUMER AFFAIRS

WEB SITE RECONSTRUCTION PROJECT

BACKGROUND

The Department of Consumer Affairs was established by the Board of Supervisors in 1976 to serve the more than 9 million residents of Los Angeles County. The Department provides telephone and in-person counseling and assistance to more than 300,000 persons annually through its Consumer Protection, Small Claims Advisor, Real Estate Fraud and Dispute Settlement Services programs. It also fully investigates, mediates and resolves over 3,000 formal consumer complaints each year.

PROJECT DESCRIPTION AND NEED FOR THE PROJECT

The Department's existing Web site describes the many free services it offers. It also makes available the Department's numerous information sheets, on topics ranging from credit repair to how to collect a small claims judgment. These are designed to help the public help themselves in consumer protection and small claims matters and to give them the tools to avoid becoming victims of fraud.

The proposed project would redesign the current Web site so that additional information could be added to it and to make it more user friendly. The new design would also provide an opportunity for County residents to "E Mail" their inquiries and for the Department to respond to them electronically. This would improve service and comply with a Board order that Department Web pages provide an "E Mail" option to the public. The new design would also enable the Department to establish linkages with other Web sites, increasing its exposure and the number of people it reaches with the valuable information it has to offer.

BUDGET

The budget for the project is \$15,000, which will fund personnel and services and supplies costs for a twelve month period. The Department plans to hire three consultants, at \$5000 each, who will divide the tasks of redesigning the Web site and responding to "E Mail" communications.

5/19/98

<http://www.co.la.ca.us/consumer-affairs>



ATTACHMENT 2

**COUNTY OF LOS ANGELES
DEPARTMENT OF CONSUMER AFFAIRS**

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MEMBERS OF THE BC
GLORIA MOI
YVONNE BRATHWAITE BL.
ZEV YAROSLAV
DON KIN
MICHAEL D. ANTONOV
PASTOR HERRERA
DIREC

December 28, 1998

To: Roseann Donnelly
Managing Director

From: Glen Joe
Head, Staff Services

Re: \$15,000 Southwestern Bell Foundation Grant for Consumer
Affairs Web-Site Reconstruction

Attached is a check in the amount of \$15,000 from the Southwestern Bell Foundation as a grant towards the reconstruction of the Department of Consumer Affairs (DCA) web-site. Further, attached is a copy of a letter dated September 22, 1998 to provide you with related background information.

Please advise DCA on a process of reimbursement for costs associated to the grant.

Thank you in advance for your assistance. Should you have any questions or require additional information, please feel free to contact me at (213) 974-9756.

GJ
U:\Users\Fiscal\FY98_99\Memos\Website01.doc

Attachment(s)

c: Pastor Herrera, Jr. ✓

<http://consumer-affairs.co.la.ca.us>



**COUNTY OF LOS ANGELES
DEPARTMENT OF CONSUMER AFFAIRS**

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DON KNAE
MICHAEL ANTONOVIC
PASTOR HERRERA, J.
DIRECTOR

September 22, 1998

Mr. John Schweizer
c/o Pacific Bell
Pacific Telesis Foundation
140 New Montgomery Street, Room 2190
San Francisco, CA 94105

RE: FUNDING PROPOSAL FOR PACIFIC TELESIS FOUNDATION GRANT

Dear Mr. Schweizer:

Pursuant to our discussion, attached you will find our funding proposal for:

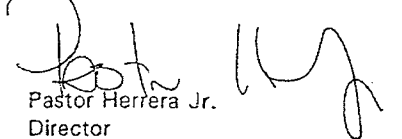
Reconstruction of the Department of Consumer Affairs Web site

The Department, through the Community Services Resources Corporation ("CSRC"), is requesting a \$15,000 grant to reconstruction the Department's Web site that has been online for approximately 8 months. If funding is granted, the Web site will be revised and updated with new and current consumer information, and will provide consumers the opportunity to "e-mail" their inquiries electronically.

The Community Services Resources Corporation is a non profit organization - 501(c)(3) which is under the administration of the County's Department of Community and Senior Services. I have enclosed the requested documentation.

Thank you in advanced for your consideration. If you have any further questions or require additional information, please feel free to contact me at (213) 974-9750 or Roseann Donnelly, Managing Director for "CSRC" at (213) 738-2615.

Sincerely,


Pastor Herrera Jr.
Director

Enclosures (2)
schweizer.grant

c: Roseann Donnelly, Managing Director (with enclosures)

<http://www.co.la.ca.us/consumer-affairs>